

ERASMUS+ with Partner Countries Information Sheet (KA171) Project 2023

(project duration: 01/08/23 – 31/07/26)

Academic Year 2024/25

1. GENERAL INFORMATION

Address

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erasmus171@uni-wuerzburg.de

Coordination of the Erasmus KA171-Project (Project Year 2023)

Please send all inquiries to the following email-address:

erasmus171@uni-wuerzburg.de

Prof. Dr. Regina Egetenmeyer, ERASMUS 171-Project Coordination (Year 2023)

Vanja Bogdanovic, Erasmus KA171 Project Associate

Contact Person for KA 171-Incoming Students

Email: erasmus171@uni-wuerzburg.de

Vanja Bogdanovic, Erasmus KA171 Project Associate

Number of Students (Summer term 23)

25,544 (2,336 international students)

Benefits for Exchange Students

- Simplified application procedure
- Guaranteed accommodation (if housing applications and housing deposit 1000€ are received by 15 January/15 June)
- intensive German language course prior to semester
- semester German language courses
- Access to internet, libraries, computer labs, sports facilities
- [ERASMUS KA 171-coordination](#) will provide assistance, especially in the first weeks
- Cultural [semester programme](#)
- Interdisciplinary Studies in German History, Tradition and Society ([INSIGHTS](#))

Fees

No tuition fees.

Semester contribution: currently € 162,90 (summer semester 2024) and it includes unlimited local and regional public transport for six months, reduced prices for meals in cafeterias, and for dormitories run by the Federal Organization for Student Services ("Studierendenwerk").

2. APPLICATION

Language Requirements

Sufficient language skills to follow the courses are required, the minimum language level required for students are noted in the Inter-Institutional Agreement between Würzburg University and the Partner University.

In general, if students wish to earn ECTS in Würzburg, they should be able to demonstrate at least a B1 language level in the teaching language. However, we advise students to prepare with B2 for their studies at Julius-Maximilians-University of Würzburg. Students can search for the [teaching language and Language Proficiency](#) of the different subjects in advance on our website.

Level of Study

The respective levels of study are noted in the Inter-Institutional Agreement

Faculties Available to KA 171-Exchange Students

Inter-Institutional Agreements within Erasmus KA171 are subject/department-based agreements, meaning that Erasmus students are supposed to attend courses from their subject area or a neighboring subject.

Course Catalogue

The [course catalogue](#) can be found on the platform “WueStudy”. If exchange students need advice when it comes to choosing courses, they can contact the departmental coordinator at Würzburg University.

Nomination Deadline and Procedure

Nominations are welcome by email (to erasmus171@uni-wuerzburg.de AND nomination@uni-wuerzburg.de by **30 April** for the winter semester and **30 November** for the summer semester).

Please be aware, that we have to follow the selection regulations of the ERASMUS-Program. Within the ERASMUS-Program we have to follow a fair selection process with transparent selection criteria. The possibility for taking part in student mobility has to be announced publicly within your university. Any discrimination (e.g. due to sex, gender, age, ethnic, special needs) is not allowed. This ERASMUS 171-Project intends to support around 30-50% with less opportunities (see information below). For the preparation of a transparent selection process, we provide you a table, which should help to plan the selection process. We strongly advise to send a previous list until **30 March** for winter semester and **30 September** for summer semester to erasmus171@uni-wuerzburg.de. We are happy to give you feedback, if the nomination list is following the ERASMUS-regulations.

Please reach out to the Erasmus Coordinator of the respective department as they are responsible for the academic consultation.

The following information should be included on the excel nomination Document: Name of nominee(s), email address, field and level of study, language proficiency, period of stay and other relevant information (e.g., special needs).

Important: Nominees have to be enrolled at your institution.

Application Deadline

15 June for the winter semester – **15 January** for the summer semester

Online Application

Will be provided upon nomination

Application Documents

- Enrolment certificate of home university
- Transcript of Records
- Learning Agreement

3. ACADEMIC INFORMATION

Semester Dates

Winter Semester: 1 October – 31 March;
Summer Semester: 1 April – 30 September

Lecture Dates / Examination Period

Winter Semester 2024/25: 14 October 2024 – 07 February 2025
Summer Semester 2025: 22 April 2025 – 25 July 2025

For the following semesters see [here](#).

Please note: There is no official examination period and exams might be scheduled during the semester break. Students should inquire about this before booking return flights.

Orientation

- Orientation online seminars prior to the exchange period (“[Pre-First Steps](#)”);
- Welcome Events for International Students (guided sightseeing tour, First-Steps Events with information about studying and living in Würzburg, Welcome speech, Get-to Know to each other);
- [Orientation sessions](#) for specific subjects are offered by some departments.

Language Courses

- German (and other) language courses are offered at the Würzburg University’s Language Centre (Zentrum für Sprachen);
- 4-week intensive German course in September/March before the start of the lecture period;
- German courses during the semester;
- All language courses are free of charge for exchange programme students. Information and course dates can be found [online](#) under “Course Programme”. To get admitted, students need to apply online by the official application deadline

Class Schedule

Students create their class schedule by themselves. Departmental coordinators and the project coordination (erasmus171@uni-wuerzburg.de) offer assistance.

Transcript of Records

Transcripts of Records are issued to international students upon request only. Please be aware, that the Transcript of Record will not be issued automatically. Please note that transcripts might be issued 5 weeks after the exam period. If you have questions regarding your Transcript of Records, please write an email to: transcripts@uni-wuerzburg.de

4. HOUSING AND ACCOMODATION

Housing Information

The University of Würzburg has a special arrangement with the Student Housing Service of the "Studierendenwerk", an independent organisation which is not connected to the university.

If international students from our partner universities apply for a room in a dormitory and transfer the housing deposit and rental prepayment (€ 1000) by the official application **deadline accommodation will be guaranteed**.

The Student Housing Service is responsible for ten dormitories in various locations in Würzburg.

Amenities:

- Single apartments or single rooms in shared apartments, in which two to four students share a kitchen and bathroom;
- All rooms and apartments are furnished;
- Dishes, cooking items, bedding, and towels are not provided;
- Rents range from € 250 to € 400 per month, depending on the size of the room/apartment and its equipment

Length of stay:

Student accommodations are granted for six months (beginning with the semester on April 1 or October 1) or 12 months (for one year stay). A shorter rental period is not possible!

If students want to participate at the German intensive language course, the rental period will increase by one month from 6 to 7 months / 12 to 13 months. Please note: Students must ensure to select the correct months when applying for a room (include September for the winter semester / March for the summer semester, if attending the intensive German course).

Housing Application

June 15 for the winter semester **January 15** for the summer semester

Deadline

Please note: Dormitory housing is only guaranteed if students apply and pay the deposit by the deadline! **Please note that students can already apply for housing without having the admission letter from us!** After we receive the official nomination, the students will receive an email with further information on how to apply for dormitories including the online application link.

5. OTHER RELEVANT INFORMATION

About Würzburg

<https://www.wuerzburg.de/en/index.html>

Campus Maps

<https://wueaddress.uni-wuerzburg.de/search/map?q>

Costs and Financing

Costs of living: approx. € 1000 / month (depending on your lifestyle and apartment rent). **Please note:** Students have to make sure they have sufficient funds to cover all expenses while abroad, including rent and semester contribution. Students will only be enrolled, if the semester contribution has been transferred and if sufficient health insurance coverage has been presented.

Financing: scholarship and working possibilities can be found on our [website](#).

For further question, you can contact erasmus171@uni-wuerzburg.de.

Visa Requirements and Resident Permit

If a visa is required, information can be found on the website of the [the German Ministry of Foreign Affairs](#)

For a student's visa, there are the following requirements:

- a proven secured livelihood in the amount of the BaföG rate (as of Nov. 2023, € 934 per month) for the whole time of the stay. If the Erasmus grant is lower, a blocked account must be opened to cover the difference.
- sufficient health insurance coverage, without the use of public funds, for the whole time of the stay.
- Students from the European Union and several other countries (e.g. EFTA-countries, USA and Japan) do not need a visa to enter Germany, just a valid passport or identification card; however, exchange students who are not from an EU country need a resident permit. Make an appointment with the [Würzburg Immigration Office \(Ausländeramt\)](#) in the City Hall as soon as possible after your arrival.
- Request your visa well in advance. Gathering all required documents takes time; Upon arrival, students might need to register for a [residence permit](#) (approx. € 100) if the visa does not cover the whole duration of the stay.

Insurance Requirements

Adequate [health insurance](#) is required for registration. Home insurance companies should be contacted before departing to Germany. A German statutory insurance company must verify the insurance status of students. If the insurance status is not sufficient, a German full cover health insurance must be purchased for the duration of stay (must be verified by the statutory health insurance) more information can be found on our [website](#). Please be aware, that this is a formal regulation for the registration, which doesn't allow any exceptions. For further questions, please contact erasmus171@uni-wuerzburg.de.

In addition, we highly recommend students to have **liability insurance** while staying in Germany. It can either be bought in Germany or the home insurance covers the exchange period abroad (please check with your provider). Liability insurance covers the responsibility for damage caused to persons, objects or assets up to a certain amount. The higher this amount, the higher the annual fee.

Arrival

- By [train](#) or distance busses: Würzburg is easily accessible from all directions
- By car: See the [maps on this website](#)
- By airplane: Airport Frankfurt/Main or Nürnberg with direct ICE-train connections to Würzburg
- Public transport in Würzburg: With the [WVV](#) (buses and trams) various university buildings and student dormitories are easy to reach.

University of Würzburg welcomes the use of **Green Travel Options**, especially for arrivals from Europe.

Extracurricular Clubs

- University Sports Center: <https://www.uni-wuerzburg.de/hochschulsport>
- University Choir: <http://www.hochschulchor.uni-wuerzburg.de>
- University Orchestra: <https://www.musikwissenschaft.uni-wuerzburg.de/orchester/>
- University Protestant Community (ESG): <http://www.esg-wuerzburg.de/>
- University Catholic Community (KHG): <http://www.khg-wuerzburg.de/>
- Würzburg International Network (WIN): <https://www.uni-wuerzburg.de/en/stuv/referat-ak/win/>
- Würzburg International Network ([on Facebook](#), [on Instagram](#))

Students with less opportunities

The European Union is supporting the participation of students with less opportunities. Therefore, students for which one of the following categories applies to, will receive extra financial support for their participation in the program:

- Employed students
- First-time university graduates
- Students who start their mobility with child/children
- Students with a chronic illness (this can be both physical and physical as well as chronic mental illnesses)
- Students with a proven disability

After the nomination of the students, the ERASMUS171-Project Management will contact you and ask you for further information concerning the application of students with less opportunities. University of Würzburg is following therefore the regulations of DAAD, which acts as the National Agency for ERASMUS-projects in Higher Education. Further information can be found on the websites of DAAD: <https://eu.daad.de/eu-downloadcenter/download/1014/>

This ERASMUS-project intends **to reach 30-50% of students with less opportunities**.

Green Travel

The European Union is supporting travelling with less emission. We strongly support the approach and invite participants to use transport possibilities with less emission (e.g. by train). Participants whose distance travel is between 10 km and 3999 km will receive a higher travel lump sum, if they use more than 50% of the distance with a transport system which uses less emission.

University of Würzburg is following therefore the regulations of DAAD, which acts as the National Agency for ERASMUS-projects in Higher Education. Further information can be found on the websites of DAAD: <https://eu.daad.de/eudownloadcenter/download/1070/> & <https://eu.daad.de/programme-und-hochschulpolitik/erasmus-ab-2021/erasmusplus-green/de/81749-foerdermoeglichkeiten-fuer-green-travel/>)

Diversity Services

The JMU feels particularly committed to attracting groups of participants with special needs.

- Barrier-free dormitory spaces (see accommodation)
- Information for students with children: <https://www.uni-wuerzburg.de/en/chancengleichheit/family-service-centre/information/students-with-children/>
- Contact the information point for students with disabilities and chronic illnesses: <https://www.uni-wuerzburg.de/chancengleichheit/kis/>

In order to provide optimal support, the partner universities inform the JMU under erasmus171@uni-wuerzburg.de with the nomination, which type of support is needed.

Should you have further questions, please do not hesitate to contact us.

WE LOOK FORWARD TO WELCOMING INTERNATIONAL STUDENTS IN WÜRZBURG